



Colchester Sewer and Water Commission

Minutes for the January 12, 2017 Special Monthly Meeting

**Municipal Office Complex
Colchester, Connecticut**

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2017 JAN 19 PM 5:49
J. G. GAYLOR, TOWN MANAGER
TOWN OF COLCHESTER

Members Present: S. Coyle, R. Silberman (7:05), R. Peter, T. Hochdorfer, Michael Hayes,
Michael Egan

Members Absent:

Others Present: J. Paggioli (Public Works), Stan Soby

1. **Call to Order-** Chairman Coyle called the meeting to order at 7:00 p.m.
2. **Approval of the Sewer and Water Commission September 8, 2016 Regular Monthly Meeting Minutes** – Motion to approve the minutes of the September 8, 2016 Regular Monthly Meeting Minutes as submitted, by M. Hayes, second by T. Hochdorfer; Motion approved 4-0 (R. Peter & M. Egan abstained).
3. **Citizen's Comments** - None
4. **Establishment of 2017 Meeting Schedule-Calendar** – Discussion and setting of Meeting dates. The Commission agreed to establish that the Monthly Regular Meeting would be held on the second Thursdays of each month for the Calendar year 2017. Motion to approve by M. Hayes, seconded by R. Peter. Motion passed 6-0.
5. **Subcommittee Reports**
 - A. **Finance** – Transfers, Monthly financial reports, Quarterly billing, Disputes, other
Transfers – None

Monthly Financials – Discussion.

Quarterly Billing –As of 12/31/16 we have billed out 52.4% of the projected budget FY 16-17 and collected 50.83% of the projected budget. The January 2017 Billing has been sent out.

Disputes: None.

6. Water Activities

A. Water Activities Report – Sept– January 2017 to date.

- 1) Service Work: Mark outs , Samples –Dist. And Source, Finals. Profiles, Service Calls, Quarterly Readings, respond to customers complaint issues,
- 2) New Developments., Park Place Sewer Inspections and Water Line Inspection, Pressure Test, Chorination, Service taps 34 units. Awaiting Sewer Connection Movie Property. Northwoods 2 Units, Galaxy Plaza unit Snap Fitness.
- 3) Water Hauling – Halted with Voluntary Conservation Notice –Still in effect.
- 4) Backflow inspections being conducted throughout Town.
- 5) FY 2017 Vehicle ordered delivered and back being put on.
- 6) Well 3A – RFP Development Engineering Services Work – Coordinating Test wells for drilling.
- 7) Main breaks: Park Ave, Mill Street, Amston Road, 88 Cabin Road, Stollman.
- 8) Fire flow tests completed at Bacon Academy and JJIS.
- 9) Redeveloped Well 3 and assist Well 5A redevelopment. Completed.
- 10) DPH coordination/discussion regarding a NOV that was incorrectly sent. New DPH Software input vs lab coding of results. The issue is rescinded.
- 11) School Sample Testing in response to a news story occurring in Waterbury and the need for accurate data should parents contact the system.
- 12) Elm Street / Norwich Avenue Right of Way research and recon.

B. Water Projects Status –

- 1) Park Place – Daily Inspection for new main installations, roadway section is And loop to Stollman road installed. Retesting Bact. and pressure test passed.
- 2) Eastern WUCC draft document, ESA, Eastern WUCC Water Supply plan, representation at meeting. See item below
- 3) Re-review of final WJMS construction plans.
- 4) Decision to defer tank mixers for redevelopment of Well 3 and 5A at substantial savings over previous cost, to assist with drought supply, and as prudence should delay occur in permitting of Well 3A

7. Sewer Activities

A. Joint Facilities Report –Meeting information needs to be conducted by Commission members. RDT project at substantial completion. Corrective work regarding polymer being conducted between Kovacs and Design errors being addressed by CDM. Final close out anticipated to be completed by January Joint Facilities Meeting.

B. Sewer Activities Report – No unusual activity with Colchester Collection system. Sewer Service Area Southerly Areas. Conducted CCTV of Lynn Street

(Road depression issues) and Wall Street (correction to record drawing). One new sewer connection David Drive for existing house.

- C. **Sewer Projects Status** – RDT Project. Substantial Completion reached. Anticipating final cost at October Joint Facilities meeting.

8 Old Business

- A) **RFP 2015-16 Engineering Services Well 3A Project** – Wetland delineation completed, geo-probe of environmental review conducted. Results indicated no VOC with exception of one probe with small piece of asphalt within sample fill. . Sanitary drop manhole required repair of the drop within the manhole, and the sewer lateral backflow check valve has been designed for installation April Check valves installed. Survey Field Work completed, title research problematic. Correspondence to DPH regarding old aeration tower. Anticipated delivery date 6-10-16. Review of Survey mapping sent back to consultant for revision in order to comply with DPH requirements. Awaiting deliver of final package. **Update:** Coordinating Test Drilling upon receipt of Certificate.

9 New Business –

- A) **Prospect Hill Pump Station** – Replacement of check valve. See attached. It is anticipated that the work can be conducted within operational monies being split over the two fiscal years due to the lead time for the ordering and receiving of the specific check valve and the need to install it during low flow time frames.
- B) **WUCC Report of Activities-** The Eastern WUCC has convened and specific to Colchester, Colchester has reaffirmed it's desired to maintain the Corporate Limits of the Town for its ESA (Exclusive Service Area) provider status. Discussion of the process and Eastern WUCC areas will occur.

10. **Adjourn** - Motion to adjourn, by R. Peter , second by T. Hochdorfer ; Motion approved 6-0. Chairman Coyle adjourned the meeting at 8:40 p.m.

Respectfully submitted,
James Paggioli, L.S.